

## JOB DESCRIPTION

<b>Name of the Position</b>	<b>Medical Officer -APHC (Additional Primary Health Centre)</b>
<b>Location</b>	The Medical officer-APHC will be based in Additional PHC (APHC) of the assigned Block.
<b>Vacancy-District wise (List-annexed)</b>	
<b>Maximum Age: Not above 55 years as on date of Walk-in- Interview</b>	
<b>Eligibility Criteria</b>	
<b>Essential:</b>	
<b>Qualification:</b>	
<ul style="list-style-type: none"> <li>• MBBS degree from recognized Institute/University with one year essential internship.</li> <li>• The above qualification must be registered with Bihar Council of Medical Registration or Medical Council of India or National Medical Commission before joining.</li> </ul>	
<b>Key Competencies:</b>	
<ul style="list-style-type: none"> <li>• Comfortable working in collaborative environment with many partners and stakeholders.</li> <li>• Team builder and player, capacity building, drive for results and networking with various stakeholders.</li> <li>• Excellent communication skill in Hindi and English.</li> <li>• Computer skills proficiency in MS office application.</li> <li>• Willingness to travel to villages/sub center to provide support to FLWs.</li> </ul>	
<b>Purpose of Assignment:</b>	
<ul style="list-style-type: none"> <li>• To operationalize the selected one Additional Primary Health Centers (APHCs) from each Block as 24X7 health facility as per IPHS norm.</li> </ul>	
<b>Summary of Roles and Responsibilities</b>	
<ul style="list-style-type: none"> <li>• In addition to the clinical works a Medical officer at APHC, has to play an important role in disseminating the knowledge and skills for ensuring standard practices among health staffs working at APHC, linked Sub Centers and ASHAs/AWW in villages, pertaining to all National Health Programmes with special focus on Reproductive, Maternal, Newborn, Child and Adolescent Health (RMNCH+A).</li> <li>• In order to carry out desired roles and responsibilities a medical officer at APHC has to work and provide leadership in close coordination with AYUSH medical officer, and other health staff, ASHA/AWW working at APHC, Sub centers and in villages.</li> <li>• A good communication skill and tactfulness would be needed not only in managing the team but also in developing mutual trust and respect with other stakeholder's local elected representatives, religious leaders, teachers, self-help groups and informal health providers.</li> <li>• She/he would be required to provide essential support and supervision to key staffs and ensure the data related to maternal and child health and other national health programmes are collected, compiled and the corrected report sent to the concerned on time.</li> <li>• She/he would be required to monitor, supervise and provide regular feedback to the ANMs, ASHA workers in records and reports maintained by them.</li> <li>• She/he is required to monitor and ensure that postpartum and home based newborn care is provided to mothers and newborn.</li> </ul>	

- She/he is required to build the capacity of ANMs/ASHAs/AWWs in conducting the investigation of all maternal and child deaths.
- To work with Block and district-level officers to establish good practices of supportive supervision in the APHC area for the reduction of IMR/MMR/NMR/TFR.
- To provide technical support to Block MOIC and guide ANM/ASHA for the preparation of APHC and Sub-Centre plans for reduction of IMR/MMR/TFR and other morbidities.
- To support APHC & HSC staffs in preparing micro-plan and implementation maintaining the quality and coverage.
- To take lead in organizing and conducting monthly review meeting related to RMNCH+A with Block and APHC teams. To participate in meetings related with RMNCH+A.
- Any other job assigned by concerned officers.

**Remuneration/Compensation**

Consolidated Rs 65,000 /- shall be paid per month.