



## Detailed Instructions and Terms of References (TOR)

### Certificate in Community Health for GNM/B.Sc Nursing under NHM (Advt. No. 09/2019)

#### **A. ABOUT THE COURSE**

**Background:** Trained and competent human resources are essential for an effective health care delivery system. There is a pressing need to strengthen health sub-centres to provide Comprehensive Primary Care including for NCDs. Global evidence suggests that suitably trained service providers can provide considerable primary care. For this qualified GNM/B.Sc Nursing who could be trained in public health & primary care through suitably designed 'Certificate in Community Health are posted at Health & Wellness Centre to serve the communities.

The B.Sc (CH) Curriculum is the benchmark for developing this bridge course and these pass out Mid Level Health Provides will be primarily deployed at Health & Wellness Centres. They would possess the necessary knowledge and competencies to deliver comprehensive primary care services and implement public health programmes.

**Course Outline:** The **Certificate Programmes** will be conducted by IGNOU. Theory classes and hands-on Practicum training will be organized at Program Study Centres and Health Centres (District Hospitals, CHCs, PHCs, Sub Centres, etc.) identified and accredited by IGNOU. In addition to this there would be community visits by students for field-based assignments and research projects.

#### **Eligibility:**

Working Regular Staff Nurse GNM/B.Sc Nursing under Govt. of Bihar or,

Working contractual Staff Nurse/GNM under NHM/Govt. of Bihar or,

Fresh GNM/B.Sc Nursing, General Nurse and Midwifery(GNM) from a recognised Institute/Bachelor of Science in Nursing from a recognised University/Institution.

Candidates should have Permanent registration from Bihar Nursing Registration Council/Indian Nursing Council/Any State Nursing Council. Selected candidates should provide the permanent registration from Bihar Nursing Registration Council (BNRC), Patna before joining as Community Health Officer (CHO).

**Medium of Instruction:** English/ Hindi for teaching as well as assessments

**Course Duration:** Six months

**Academic Session:** January 2020 to June 2020.

**Course Objectives:** Based on the gaps identified through curriculum mapping between B.Sc (CH) and GNM/B.Sc Nursing courses, the program would broadly cover the following:

- Introduction to National Health Programs & Health Systems and adherence to national protocols of treatment and care, development of leadership and management skills for effective functioning of H&WCs.
- Public Health Competencies such as understanding the history & evolution of public health in India, analysis of health profile of district, state & country, methods to improve health seeking behaviour, health promotion, nutritional assessment, promotion, education and rehabilitation, use of basic epidemiological tools, morbidity and mortality profiling of community/district, reproductive and child health, understanding concepts of primary and comprehensive health care, health planning and management.
- Teaching on primary care of common conditions will lay emphasis on covering the gaps identified in the course mapping as well as the package of 12 services that has been identified for preventive, promotive and basic curative service delivery for comprehensive primary care – these include the areas of maternal and child health, family planning, communicable diseases, screening for non-communicable diseases, management of acute simple illnesses, basic management of Eye, ENT, Dental, screening for Mental health and provision of basic palliative care and care for the elderly, with a mechanism for prompt and effective referral where appropriate.



- The course would cover all essential competencies required by a MLHP to deliver care at the Health and Wellness Centres (HWCs). The course would lay extra emphasis on key areas such as Drug Pharmacology, Diagnostic skills including Physical examination, and use of drugs. Basic skills of leadership and management will also be covered in the course.

### Evaluation

- Internal evaluation will be conducted by IGNOU periodically through written or practical assignments, depending on the subject being assessed.
- Final Examination will be conducted by IGNOU at the end of the course through written and practical examination.
- Marks distribution to be decided as per IGNOU regulations.

**Criteria for Passing:** The candidate should obtain at least 50% marks separately in internal evaluation and final examination in each of the theory and practical papers.

**Internship:** Rotational postings for 18 days, mainly at the District Hospital, with practical training at PHCs, H&WCs/SCs, Anganwadi Centres and the Community.

**Certification:** A certificate will be provided by IGNOU on successful completion of the internship and submission of project work.

- **Job Opportunity:** On successful completion, the candidate will be posted at the Health & Wellness Centres as **Community Health Officers (CHOs)** to lead a primary care provider team consisting of female health workers (ANMs), male health worker (MPW), ASHAs, etc.

**Job Responsibilities:** The trained CHO would broadly be expected to carry out public health functions, ambulatory care, management and leadership at the Health & Wellness Centres (H&WCs). They would be expected to:

- Implement National Programmes
- Administration and management at Health and Wellness Centres.
- Health education and encourage awareness about Family Planning, Maternal and Child Health, and Non-Communicable Diseases.
- Preventive, promotive and curative care
- Identification of Danger Signs and Referral after pre-referral stabilization
- Implement Biomedical waste disposal guidelines and Infection Control policies
- Supervision of health workers for Maternal and Child Health, Family Planning and Nutrition related services.

### 1. Selection of Candidates

- GNM/B.Sc Nurses to be trained in Certificate in Community Health.
- Eligibility Criteria for Certificate in Community Health:

Name of the Course	Category wise total no. of Post*	Maximum Age as on 01.01.2020	Eligibility Criteria
Certificate in Community Health under National Health Mission	<b>Total Post – 1200</b>	As per resolution of Govt. of Bihar	<b>Essential Qualification:</b> Working regular Staff Nurse, GNM/B.Sc Nursing under Govt. of Bihar or, Working contractual Staff Nurse/GNM/B.Sc Nursing under NHM/Govt. of Bihar or, Fresh GNM/B.Sc Nursing General Nurse and Midwifery (GNM) from a recognised Institute/Bachelor of Science in Nursing from a recognised University/ Institution. Candidates should have Permanent registration from Indian Nursing Council/ Any State Nursing Council. Selected candidates should provide the permanent registration from Bihar Nursing Registration Council (BNRC), Patna before joining as Community Health Officer.
	UR	273	
	UR(F)	152	
	MBC	143	
	MBC(F)	85	
	BC	90	
	BC(F)	46	
	SC	147	
	SC(F)	71	
	ST	10	
	ST (F)	4	
	WBC	34	
EWS	103		
EWS(F)	42		
		UR & EWS – 42 yrs, BC/MBC (M&F) – 45 yrs, UR (F)/EWS (F) – 45 yrs, SC/ST (M & F) – 47 yrs	
		(Minimum Age should be 21 Years)	
		10 years relaxation age will be admissible to Divine Body applicant.	

(UR-Unreserved, MBC-Most Backward Class, BC-Backward Class, SC-Scheduled Cast, ST- Scheduled Tribe, EWS- Economically Weaker Section, WBC-Women of Backward Class, F-Female, M-Male)

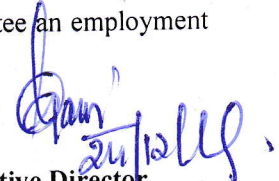
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\* Category wise vacancy may change subject to roster approval by competent authority.

- I. Eligible candidates may submit their applications online only at State Health Society Website in the Link – **HR Cell of the society's official website [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org) on or before 10<sup>th</sup> January, 2020 and 06:00 PM.**
- II. **APPLICATION FEE:**
  - a. Application fee is ₹500/- (Rupees Five Hundred) only for UR, BC, MBC & EWS candidates and for SC/ST of Bihar domicile Female & Divine Body candidates of all categories is ₹250/- (Rupees Two Hundred Fifty) only.
  - b. Fee will be accepted through online payment mode.
- III. For selecting candidates SHSB will conduct online CBT.
- IV. The final selection will be based **on the marks obtained in Computer Based Test (CBT)** and availability of vacancy as per reservation roster. All shortlisted candidates in CBT will be subjected to a Document Verification/screening process as per TOR and as per decision of State Health Society, Bihar.
- V. Minimum qualifying marks in CBT will be overall 30%.
- VI. Selection shall be subject to reservation policy of Govt. of Bihar.
- VII. Candidates shall have to produce original certificates with self attested copies regarding following:-
  - (i) Date of Birth (Matriculation Certificate)
  - (ii) General Nurse and Midwifery (GNM) from a recognised Institute/Bachelor of Science in Nursing from a recognised University/ Institution. Candidates should have Permanent registration from Bihar Nursing Registration Council/Indian Nursing Council/Any State Nursing Council. Selected candidates should provide the permanent registration from Bihar Nursing Registration Council (BNRC), Patna before joining as Community Health Officer (CHO).
  - (iii) Caste Certificate, if claiming under reserved category.
  - (iv) Non-creamy Layer certificate, if claiming under BC/MBC
  - (v) Reservation benefits will be admissible to Domicile of Bihar
  - (vi) In case of candidate claiming under EWS, they will have to produce document enumerated in General Administration Department notification no. 2622 dated 26/02/2019.
- VIII. Candidates applying under reserved category must have a copy of their caste certificate, issued by competent authority.
- IX. All essential documents will be scrutinised at the time of counselling post CBT of only shortlisted candidates.
- X. All selected candidates will have to sign a bond to serve for at least three years after completion of Certificate in Community Health.
- XI. Candidate would have to pay penalty for non fulfilment of Bond's condition
- XII. ₹10,000/- per month for six months stipend will be provided to the selected candidate for Boarding/Lodging Allowances, Honorarium/Sustenance Allowance. IGNOU's fees/transport practicum and miscellaneous cost will be afforded by the SHSB during the course period.
- XIII. Tentative indicative monthly emoluments for the CHO is approximately ₹25,000/- and on the basis of indicators, incentive as maximum of ₹15,000/- per month will be provided to the trained persons after posting at Health Wellness centre (H&WC).
- XIV. Please note that **01<sup>st</sup> January, 2020** shall be reference/**Cut-off date** for computing age, registration of qualification etc.
- XV. Centre for studying would be District Hospitals/One SDH/Medical Colleges or any other hospital to be accredited by IGNOU as PSC spread across the state.

- XVI. Selection of candidates for the Certificate in Community Health, a written test is proposed to be conducted on a pre-fixed date and time.
- XVII. Final selection of the candidate's will be done based on **marks obtained in the online Computer Based Test (CBT)**.
- XVIII. Questions will be of Multiple Choice type.
- XIX. In case of candidates with same total score in written test preference may be given to applicants having working experience in public health system.
- XX. No TA/DA is admissible.
- XXI. State Health Society, Bihar reserves the right to change the number of vacancies or cancel the advertisement without assigning any reason.
- XXII. The selected applicants may be informed of the same by email and official website of SHSB only.
- XXIII. IGNOU prospectus and application formats will be shared with selected applicants for submission to IGNOU upon call for admission from IGNOU.
- XXIV. Admission of Selected Candidates will be done by IGNOU as per IGNOU Admission Procedure.
- XXV. **Admit Card downloading of shortlisting candidates will be started one week before the date of CBT. The candidates are supposed to regularly check the official website of the SHSB ([www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org)), so that they may get information without communication gap.**
- XXVI. The candidates should regularly check the official website of the SHSB, so that they may get information of exact dates. Preferred mode of communication of the society's official website.
- XXVII. **Those aspirants who fail in the examination of IGNOU are liable to pay expenditure spent upon their study i.e ₹1,03,400/- (Rupees One Lakh Three Thousand Four Hundred only).**
- XXVIII. If any stage it is found that candidate has furnished any wrong information or has suppressed any material information, the candidature will be liable for cancellation at any stage and appropriate legal action will be taken against the candidate.
- XXIX. No TA/DA will be admissible for attending the CBT/document scrutiny.
- XXX. State Health Society, Bihar reserves right to change the positions or number of vacancies or cancel any or all the positions mentioned in this advertisement without assigning any reason.
- XXXI. Detailed Instructions and Term of Reference (ToR), Qualification/Emoluments of above positions is available in the **Link – HR Cell** of the society's official website [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org)
- Disclaimers:** Mere eligibility and/or shortlisting for the selection process don't guarantee an employment under SHSB. Final selection will depend on merit & category wise vacancy available.

  
Executive Director  
State Health Society, Bihar