



State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



Inviting applications for position – District Planning Coordinator

State Health Society, Bihar under National Rural Health Mission invites applications for the position of District Planning Coordinator on contract basis.

Sl. No.	Name of the posts	No. of Vacancy	Salary (PM) in Rs.
1.	District Planning Coordinator	38 (One for each District) Unreserved- 19, EBC- 07, SC- 06, BC-05, EBC(Female) -01	20,000/-

General Conditions:

1. Maximum age limit 45 years.
2. Specific work experience in relevant field may be indicated in application.
3. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
4. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for each of the positions.
5. **No application will be accepted without submission of application fee.**
6. Original Bank Draft (Application Fee) drawn on any nationalized bank and payable at _____ (Name of the concerned district) favoring “**District Health Society, _____(Name of the concerned district)**” should be sent along with application form to Civil Surgeon-Cum Member Secretary, District Health Society, _____, (Name of the concerned district).
7. Only short listed candidates will be called for interview.
8. No TA/DA will be given for attending the interview for any position.
9. The society reserves the right to cancel any or all the positions mentioned above.
10. Application in the prescribed format and complete in all respect must be sent to Civil Surgeon-Cum Member Secretary, District Health Society, _____, (Name of the concerned district) containing self attested photocopies of certificate and testimonials in sealed envelope by speed/registered post on or before **12/07/2010 at 5 PM. The name of the post applied for must be mentioned on the top of the envelope.**
11. The **ToR**, qualifications/ experience/ List of District wise & Roaster wise vacancy, emoluments of above positions and **application form** available on the website of the State Health Society, Bihar (www.statehealthsocietybihar.org).

Last date of submission of form along with fee - 12/07/2010 at 5 PM

Place – Concerned District Health Society

Applications should be sent in prescribed format available on the above mentioned website clearly mentioning the position applied. Applications in other format will not be accepted.

For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545/2285674.

Executive Director
State Health Society, Bihar

State Health Society, Bihar
Parivar Kalyan Bhawan, Sheikhpura, Patna 800014

Inviting applications for position – District Planning Coordinator

State Health Society, Bihar under National Rural Health Mission invites applications for the position of District Planning Coordinator on contract Basis. The details of position and essential qualifications are as under:

Position: District Planning Coordinator.

Reporting to Additional Director – Planning & Monitoring Evaluation, SHSB at state level and Civil Surgeon & DPM, District Health Society at district level.

Place of Posting – District Headquarter.

No. of Position – 38 (1 position for each district)

Category – As per reservation roaster

Roles and Responsibilities

1. Coordinate with the state on behalf of the district for decentralized planning & strengthening health systems in the poor performing blocks.
2. Support the DHS in preparation of the annual plan based on village level planning.
3. Sensitization of the district and block authorities on the health issues involving the district and also dissemination of the district action plan to the micro level.
4. Coordinate with the DHS, Civil Surgeon and other health officials in the district on behalf of the state on implementation of the programme.
5. Work in close consultation with development partners, NGOS, other government departments such as PRIs etc to explore possibility for a partnership.
6. Build capacities at district level for making health plans and for appraisal of plans
7. Assist in supporting the district for rapid expansion of institutional capacities for in whichever way required and getting the same included in the states action plan.
8. Undertake studies, budgeting and financial planning for the poor performing blocks in the districts and suggest remedial action plan for improvement.
9. Provide technical assistance for implementation of the NRHM and its goals in district, as may be agreed upon from time to time with State Health Society.
10. Constitute district, block & village planning teams.
11. Organize planning related workshops at all levels.
12. Ensure weekly reporting to AD – Planning, monitoring & evaluation, SHSB.
13. To ensure that the DHS shall, within 15 days of issue of state's district annual allocations and budgeting guidelines, issue health facility wise annual and quarterly allocations and guidelines.
14. Ensure uploading on the DHS website DHAP, State's annual district allocation, district's facility wise allocation and budgeting guidelines.
15. Ensure timely initiation of planning exercise for subsequent financial year in consultation with AD – PME, SHSB.
16. Ensure timely submission of VHAP, BHAP to District Health Society and DHAP to SHSB.
17. Undertake other assignments, which may be assigned from time to time by the Executive Director or the Additional Director Planning, Monitoring & Evaluation.

Eligibility:

- Post graduation or higher qualification in Social Work/Social Welfare/Rural Development etc from AICTE recognized institute.
- At least 2 years of work experience in health/development sector.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English and Hindi are required.
- Candidate must have experience in strategic planning.
- Ability to work in a multi-disciplinary team environment is essentially required.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point is a must.

General Conditions:

12. Maximum age limit 45 years.
13. Specific work experience in relevant field may be indicated in application.
14. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
15. Salary for the position is Rs. 20,000/- PM.
16. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for the position.
17. No application will be accepted without submission of application fee.
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**Executive Director
State Health Society Bihar**

STATE HEALTH SOCIETY BIHAR, PATNA

Districtwise & Roaster wise vacancy in Districts of Bihar for the post of District Planning Coordinator

Sl. No.	Name of Districts	No. of Vacancy	Category
1	Araria	1	UR
2	Arwal	1	EBC
3	Aurangabad	1	UR
4	Banka	1	SC
5	Begusarai	1	UR
6	Bhagalpur	1	BC
7	Bhojpur	1	UR
8	Buxar	1	EBC
9	Cham.(E)	1	UR
10	Cham.(W)	1	SC
11	Darbhanga	1	UR
12	Gaya	1	BC
13	Gopalganj	1	UR
14	Jahanabad	1	EBC
15	Jamui	1	UR
16	Kaimur	1	SC
17	Katihar	1	UR
18	Khagaria	1	EBC(F)
19	Kishanganj	1	UR
20	Lakhisarai	1	EBC
21	Madhepura	1	UR
22	Madhubani	1	BC
23	Munger	1	UR
24	Muzaffarpur	1	SC
25	Nalanda	1	UR
26	Nawada	1	EBC
27	Patna	1	UR
28	Purnia	1	SC
29	Rohtas	1	UR
30	Saharsa	1	BC
31	Samastipur	1	UR
32	Saran	1	EBC

33	Sheikhpura	1	UR
34	Sheohar	1	SC
35	Sitamarhi	1	UR
36	Siwan	1	EBC
37	Supaul	1	UR
38	Vaishali	1	BC

Application Form

<i>Application for the post of</i>				
Demand Draft Details	Issuing Bank: Branch: Demand Draft Number: Date of issue: Payable at: Category: General/OBC/SC ST (tick mark whichever is applicable)			
Name				
Present Address				
Permanent Address				
Contact Number				
E-mail				
Father's/ Husband's Name				
Date of Birth				
Marital Status				
Nationality				
<i>Academic background (Starting from highest)</i>				
SN	Qualification	School/Institute/University	Year of passing	Percentage of Marks/ grades obtained (if any)
1				
2				
3				
4				

<i>Trainings and workshops attended</i>				
SN	Topic	Institution/Organization	Year	Objective of the training/workshop
1				
2				
3				
4				
<i>Work Experience (starting from the latest)</i>				
Experience 1	From			
	To			
	Name of the Organization with its brief profile			
	Designation held			
	Brief profile of the responsibilities held			
Experience 2	From			
	To			
	Name of the Organization with its brief profile			
	Designation held			
	Brief profile of the responsibilities held			
Experience 3	From			
	To			
	Name of the Organization with its brief profile			

Designation held	
Brief profile of the responsibilities held	
<i>Any other information that the candidate would like to give in support of his/her candidature</i>	

Signature

Note: The candidate may use additional paper if required.