



# State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



## Inviting applications for position – Hospital Manager

State Health Society, Bihar under National Rural Health Mission invites applications for the position of Hospital Manager on contract basis for 76 FRUs based in different districts of Bihar.

Sl. No.	Name of the posts	No. of Vacancy	Salary (PM) in Rs.
1.	Hospital Manager	76 (One for each FRU) Unreserved- 38, EBC- 14, SC- 12, ST-1, BC-09, EBC(F) -1, BC(F) -1	25,000/-

### General Conditions:

1. Maximum age limit 45 years.
2. Specific work experience in relevant field may be indicated in application.
3. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
4. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for each of the positions.
5. **No application will be accepted without submission of application fee.**
6. Original Bank Draft (Application Fee) drawn on any nationalized bank and payable at \_\_\_\_\_ (Name of the concerned district) favoring “**District Health Society, \_\_\_\_\_(Name of the concerned district)**” should be sent along with application form to Civil Surgeon-Cum Member Secretary, District Health Society, \_\_\_\_\_, (Name of the concerned district).
7. Only short listed candidates will be called for interview.
8. No TA/DA will be given for attending the interview for any position.
9. The society reserves the right to cancel any or all the positions mentioned above.
10. Application in the prescribed format and complete in all respect must be sent to Civil Surgeon-Cum Member Secretary, District Health Society, \_\_\_\_\_, (Name of the concerned district) containing self attested photocopies of certificate and testimonials in sealed envelope by speed/registered post on or before **12/07/2010 at 5 PM. The name of the post applied for must be mentioned on the top of the envelope.**
11. The **ToR**, qualifications/ experience/ List of roaster wise vacancy in FRU, emoluments of above positions and **application form** available on the website of the State Health Society, Bihar ( [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org) ).

**Last date of submission of form along with fee - 12/07/2010 at 5 PM**

**Place – Concerned District Health Society**

Applications should be sent in prescribed format available on the above mentioned website clearly mentioning the position applied. Applications in other format will not be accepted.

For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545/2285674.

**Executive Director**  
**State Health Society, Bihar**

**State Health Society, Bihar**  
**Pariwar Kalyan Bhawan, Sheikhpura, Patna 800014**

**Inviting applications for position – Hospital Manager**

There is a need to strengthen the management capacity of FRUs in Bihar for its efficient and effective working and sustainability. For this purpose health managers are considered to be the key to overcoming the challenges facing health delivery in states like Bihar.

State Health Society, Bihar under National Rural Health Mission invites applications for the position of Hospital Manager for FRUs on contract Basis. The details of position and essential qualifications are as under:

**Position: Hospital Manager.**

**Reporting to :** Civil Surgeon and District Programme Manager at district level.

AD – Infrastructure, SHSB at state level.

Place of Posting – FRUs based in different districts

No. of Position – 76 (1 position for each FRU)

Category – As per reservation roster

**Roles and Responsibilities**

1. Plan, organize, direct, control and coordinate day to day activities of the hospital.
2. Developing procedures for medical treatments, as well as ensuring quality assurance and other patient services.
3. Extrapolating data for quality assurance and monitoring purposes.
4. Planning and implementing strategic changes to improve service delivery.
5. Managing clinical, professional, clerical and administrative staff.
6. Procurement of equipment and supplies, and organizing stores.
7. Active participation in hiring contractual doctors, nurses and assistant.
8. Liaise with clinical and non-clinical staff in other health facility, partner organizations.
9. Public relations, ensuring that the facility maintains a positive image.
10. Keeping up with ever-changing medical technology, government regulations, financing options and health insurance benefits.
11. Implementing new policies and directives.

**Eligibility:**

- The applicant must have a particular interest in, and commitment to, social justice, health care for poor and marginalized populations, and health service delivery in rural areas.
- Post graduation or higher qualification in Public health /Community health/ Hospital management.
- Candidates having qualification in Hospital Management must have completed an internship or volunteer work in a medical environment.
- At least 2 years of relevant work experience in any Health Systems areas – HR, HMIS, Planning etc preferably with government set up. Candidates having lesser qualification at least graduate can also apply but must have 5 or more years of relevant experience in a reputed health set up.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.

- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.

**General Conditions:**

12. Maximum age limit 45 years.
13. Specific work experience in relevant field may be indicated in application.
14. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
15. Salary for the position is Rs. 25,000/- PM.
16. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for the position.
17. No application will be accepted without submission of application fee.
18. Original Bank Draft (Application Fee) drawn on any nationalized bank and payable at \_\_\_\_\_ (Name of the concerned district) favoring "District Health Society, \_\_\_\_\_(Name of the concerned district)" should be sent along with application form to Civil Surgeon-Cum Member Secretary, District Health Society, \_\_\_\_\_, (Name of the concerned district).
19. Only short listed candidates will be called for interview.
20. No TA/DA will be given for attending the interview for any position.
21. The society reserves the right to cancel any or all the positions mentioned above.
22. Application in the prescribed format and complete in all respect must be sent to Civil Surgeon-Cum Member Secretary, District Health Society, \_\_\_\_\_, (Name of the concerned district) containing self attested photocopies of certificate and testimonials in sealed envelope by speed/registered post on or before 12/07/2010 at 5 PM. The name of the post applied for must be mentioned on the top of the envelope.

Last date of submission of form along with fee is 12/07/2010 at 5 pm.

Place – Concerned District Health Society

Applications should be sent in prescribed format clearly mentioning the position applied. Applications in other format will not be accepted.

For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545/2285674

Executive Director  
State Health Society Bihar

# State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna

## Roaster wise vacancy of HOSPITAL MANAGER in FRUs in all districts of Bihar

Sl. No.	Name of District	Name of FRU Identified	No. of Vacancy	Category
1	Araria	Sub-Divisional Hospital, Araria	1	UR
2		Referral Hospital, Farbisganj	1	EBC
3	Arwal	Sub-Divisional Hospital, Arwal	1	UR
4	Aurangabad	District Hospital, Aurangabad	1	SC
5		Sub-Divisional Hospital, Daudnagar	1	UR
6	Banka	Sub-Divisional Hospital, Banka	1	BC
7		Referral Hospital, Amarpur	1	UR
8	Begusarai	District Hospital, Begusarai	1	EBC
9		PHC., Balia	1	UR
10	Bhagalpur	Sub-Divisional Hospital, Naugachia	1	SC
11		Referral Hospital, Peerpati	1	UR
12	Bhojpur	District Hospital, Arrah	1	BC
13		Sub-Divisional Hospital, Jagdishpur	1	UR
14	Buxar	Sub-Divisional Hospital, Buxar	1	EBC
15		PHC, Dumraon	1	UR
16	East Champaran	District Hospital, Motihari	1	SC
17		Referral Hospital, Raxaul	1	UR
18	West Champaran	MJK, Hospital, Bettiah	1	EBC(F)
19		Sub-Divisional Hospital, Bagha	1	UR
20	Darbhanga	Referral Hospital, Manigachi	1	EBC
21		Referral Hospital, Jale	1	UR
22	Gaya	L.A.G. Hospital, Gaya	1	BC
23		Piligram Hospital, Gaya	1	UR
24		Sub-Divisional Hospital, Sherghati	1	SC
25	Gopalganj	District Hospital, Gopalganj	1	UR
26		Sub-Divisional Hospital, Hathua	1	EBC
27	Jehanabad	Sub-Divisional, Jehanabad	1	UR
28		Referral Hospital, Makhdumpur	1	SC
29	Jamui	Sub-Divisional Hospital, Jamui	1	UR
30		Referral Hospital, Jhajha	1	BC
31	Kaimur	Sub-Divisional Hospital, Bhabhua	1	UR
32		Referral Hospital, Ramgarh	1	EBC
33	Katihar	District Hospital, Katihar	1	UR
34		Referral Hospital, Barsoi	1	SC
35	Khagaria	Sub-Divisional, Khagaria	1	UR
36		Referral Hospital, Gogri	1	EBC
37	Kishanganj	Sub-Divisional Hospital, Kishanganj	1	UR
38		PHC, Thakurganj	1	BC
39	Lakhisarai	Sub-Divisional Hospital, Lakhisarai	1	UR

40		Referral Hospital, Suryagarha	1	SC
41	Madhepura	District Hospital, Madhepura	1	UR
42		PHC. Murliganj	1	EBC
43	Madhubani	District Hospital, Madhubani	1	UR
44		Sub-Division Hospital, Jhanjharpur	1	ST
45	Munger	District Hospital, Munger	1	UR
46		Referral Hospital, Tarapur	1	BC
47	Muzaffarpur	District Hospital, Muzaffarpur	1	UR
48		Referral Hospital, Sakra	1	SC
49	Nalanda	District Hospital, Biharsharif	1	UR
50		Sub-Divisional Hospital, Hilsa	1	EBC
51	Nawada	District Hospital, Nawada	1	UR
52		Sub-Divisional Hospital, Rajauli	1	BC(F)
53	Patna	Sub-Divisional Hospital, Danapur	1	UR
54		Sub-Divisional Hospital, Barh	1	EBC
55	Purnea	District Hospital, Purnea	1	UR
56		PHC, Dhamadaha	1	SC
57	Rohtas	District Hospital, Sasaram	1	UR
58		Sub-Divisional Hospital, Bikramganj	1	BC
59	Saharsa	District Hospital, Saharsa	1	UR
60		Referral Hospital, Simri Bakhtiyarpur	1	EBC
61	Samastipur	District Hospital, Samastipur	1	UR
62		Sub-Division Hospital, Dalsinghsarai	1	SC
63		Sub-Division Hospital, Rosra	1	UR
64	Saran	District Hospital, Chapra	1	BC
65		Sub-Divisional Hospital, Sonepur	1	UR
66	Sheikhpura	Sub-Divisional Hospital, Sheikhpura	1	EBC
67		Referral Hospital, Barbigha	1	UR
68	Sheohar	Sub-Divisional Hospital, Sheohar	1	SC
69	Sitamarhi	District Hospital, Sitamarhi	1	UR
70		Referral Hospital, Pupri	1	EBC
71	Siwan	District Hospital, Siwan	1	UR
72		Referral Hospital, Maharajganj	1	BC
73	Supaul	Sub-Divisional Hospital, Supaul	1	UR
74		PHC, Pipra	1	SC
75	Vaishali	District Hospital, Hajipur	1	UR
76		Sub-Divisional Hospital, Mahnar	1	EBC

# Application Form

<i>Application for the post of</i>				
Demand Draft Details	Issuing Bank: Branch: Demand Draft Number: Date of issue: Payable at: Category: General/OBC/SC ST (tick mark whichever is applicable)			
Name				
Present Address				
Permanent Address				
Contact Number				
E-mail				
Father's/ Husband's Name				
Date of Birth				
Marital Status				
Nationality				
<b><i>Academic background (Starting from highest)</i></b>				
SN	Qualification	School/Institute/University	Year of passing	Percentage of Marks/ grades obtained (if any)
1				
2				
3				
4				

<b><i>Trainings and workshops attended</i></b>				
SN	Topic	Institution/Organization	Year	Objective of the training/workshop
1				
2				
3				
4				
<b><i>Work Experience (starting from the latest)</i></b>				
Experience 1	From			
	To			
	Name of the Organization with its brief profile			
	Designation held			
	Brief profile of the responsibilities held			
Experience 2	From			
	To			
	Name of the Organization with its brief profile			
	Designation held			
	Brief profile of the responsibilities held			
Experience 3	From			
	To			
	Name of the Organization with its brief profile			

Designation held	
Brief profile of the responsibilities held	
<i>Any other information that the candidate would like to give in support of his/her candidature</i>	

Signature

***Note: The candidate may use additional paper if required.***