



State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



Inviting application

State Health Society Bihar, under National Rural Health Mission (NRHM), invites application from suitable candidates for the under mentioned post to be appointed on contractual basis:-

<u>Sl. No.</u>	<u>Name of post</u>	<u>No. of Post</u>	<u>Qualification & Experience</u>	<u>Consolidated Salary (PM in Rs.)</u>
1.	Consultant – Training	UR - 01	<ul style="list-style-type: none">The candidate should have MBBS degree with clinical background or MBBS with Public Health Management degree/Post Graduation or higher educational qualification in Health and Hospital Management/ Social Science/ Social Work from any recognized University or AICTE affiliated institutions.The candidate should also have at least 3 years of experience in the concerned field. S/He should have understanding of the health system of the state.Candidates having MBBS degree with clinical background or MBBS with PHM degree will be given preference.Essential knowledge of computer and internet.Previous experience of working with the Health System in Bihar will be additional advantage.	35,000/-

General Condition:

1. Maximum Age limit is 45 years.(As on 31.12.12)
2. The recruitment will be on contract basis for a period of 1 year, which may be renewed every year based on the performance & conduct of the contractual staff.
3. Application fees is Rs. 500/- for applicants under General category, Rs. 300/- for BC/EBC and Rs. 200/- for SC/ST candidates.
4. No application will be accepted without submission of application fee.
5. Application Fee in the form of Bank Draft drawn on any nationalized bank and payable at **Patna** favoring "**State Health Society, Bihar**" should be enclosed with application.
6. Only shortlisted candidates will be called for interview. **All original educational certificates must be carried at the time of interview.**
7. No TA/DA will be given for attending the interview for any position.
8. State Health Society, Bihar reserves the right to cancel any or all the positions mentioned above without assigning reason.
9. Application in the prescribed format and complete in all respect must be sent to **The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014** containing original bank draft and self attested photocopies of certificates in sealed envelope, only through speed/registered post so as to reach the above address on or before 5:00 pm, **22/02/2013**. **The name of the post applied for must be mentioned on the top of the envelope.**
10. **Detailed ToR, qualifications/experience/emoluments of above positions and application form is available on the society's official website (www.statehealthsocietybihar.org).**

Last date of submission of form is 22/02/2013 at 5 pm.

11. Applications should be sent in prescribed format available on the above mentioned website, clearly mentioning the position applied for. **Applications in other format will not be accepted.**
12. For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10AM to 5PM) on Contact No. 7488270145

Executive Director
State Health Society, Bihar

State Health Society, Bihar
Pariwar Kalyan Bhawan, Sheikhpura, Patna - 800014

Terms of Reference (ToR)

State Health Society Bihar, under National Rural Health Mission (NRHM), invites application from suitable candidates for the under mentioned post to be appointed on contractual basis. The details are as follows:-

- 1. Post : Consultant - Training**
- No. of Position : **01** (UR)
- Reporting to : Deputy Director- Training, SHSB, Patna
- Place of posting : State Health Society, Bihar, Patna.
- Duration of Contract : One Year which may be renewed every year based on performance & conduct of the contractual staff.
- Maximum Age : 45 years (As on 31.12.12)
- Remuneration : Rs. 35,000/- (Rupees Thirty Five Thousand only) per month consolidated.

ESSENTIAL QUALIFICATION & EXPERIENCE

- The candidate should have MBBS degree with clinical background or MBBS with Public Health Management degree/Post Graduation or higher educational qualification in Health and Hospital Management/Social Science/Social Work from any recognized University or AICTE affiliated institutions.
- The candidate should also have at least 3 years of experience in the concerned field. S/He should have understanding of the health system of the state.
- Candidates having MBBS degree with clinical background or MBBS with PHM degree will be given preference.
- Essential knowledge of computer and internet.
- Previous experience of working with the Health System in Bihar will be additional advantage.

DUTIES and RESPONSIBILITIES

- Provide technical and managerial support for implementation of all the training programs in the state under NRHM from time to time with SHSB.
- Assist the Deputy Director, Training Cell, SHSB in the matters related to training and also support in coordinating with other SPOs.
- Coordinate with the districts in matters related to training and also help them in planning, implementing, monitoring and evaluating the training programs conducted by the SHSB in the districts and blocks.
- Undertake regular field visits to the district and training sites for monitoring and quality check. H/she will also submit the report of the field visits to the SHSB.
- Help the districts in identifying the sites for conducting different types of training.
- Liaisoning with Govt. & Non-Govt. agencies and development partners in successfully implementing the training program.
- Regular follow-up of the trainings and also provide supportive supervision and handholding support to the districts as and when required.
- Help the DD-Training in ensuring the release of budget to the concerned institutions and also ensure the payment of TA/DA to the participants.
- Ensure the quality of training and all the logistics at the training sites with the support of concerned district level nodal officers.
- Undertake any other duties related to training assigned by the SHSB.

Application Form

Application for the post of		Affix recent passport size coloured photograph here			
Demand Draft Details	Issuing Bank: Branch: Demand Draft Number: Date of issue: Payable at: Category: Unreserved/EBC/BC/SC/ST (tick mark <input type="checkbox"/> whichever is applicable)				
Name					
Father's/ Husband's Name (Tick <input type="checkbox"/> whichever is applicable)					
Date of Birth					
Age (as on 31.12.12)					
Marital Status					
Nationality					
Category/Cast (Tick <input type="checkbox"/> whichever is applicable)	Unreserved (<input type="checkbox"/>) Extremely Backward Class (<input type="checkbox"/>) Backward class (<input type="checkbox"/>) Schedule caste (<input type="checkbox"/>) Schedule Tribe (<input type="checkbox"/>) Backward class (women) (<input type="checkbox"/>) Caste_____ (Specify) Handicapped Yes(<input type="checkbox"/>) No(<input type="checkbox"/>) % (<input type="checkbox"/>)				
Present Address					
Permanent Address					
Contact Number					
E-mail ID					
Academic background (Starting from highest)					
Sl. No.	Qualification	School/Institute/ University	Year of passing	% of Marks/grade	Sub/Specialization
1.					
2.					
3.					
4.					
5.					
Technical Qualification (Starting from highest)					
Sl. No.	Qualification	School/Institute/ University	Year of passing	% of Marks/grade	Sub/Specialization
1.					
2.					
3.					
4.					

Trainings and workshops attended				
Sl. No.	Topic	Institution/Organization	Year	Objective of the training/ workshop
1.				
2.				
3.				
4.				
Work Experience (starting from the latest)(Please enclose experience certificate)				
Experience 1	From			
	To			
	Organization with its brief profile			
	Designation held			
	Brief profile of the Responsibilities held			
Experience 2	From			
	To			
	Organization with its brief profile			
	Designation held			
	Brief profile of the Responsibilities held			
Experience 3	From			
	To			
	Organization with its brief profile			
	Designation held			
	Brief profile of the Responsibilities held			
Total Experience (in years)				
Any other information that the candidate would like to give in support of his/her candidature				

Date:

Place:

Signature of the Candidate

Note: The candidate may use additional paper if required.