



बिहार स्वास्थ्य सुरक्षा समिति

State
Health
Agency



राज्य
स्वास्थ्य
अभिकरण

(Advt. No.BSSS_PMJAY_05/2019)

DETAILS OF THE RECRUITMENT FOR THE POST OF DIRECTORS FOR BIHAR SWASTHYA SURAKSHASAMITI (BSSS) UNDER AB-PMJAY

Bihar Swasthya Suraksha Samiti (BSSS), a society registered under the Society Registration Act 1860, is the nodal agency working under the auspices of Health Department, Government of Bihar and is mandated for the implementation of AYUSHMAN BHARAT-PRADHAN MANTRI JAN AROGYA YOJNA (AB-PMJAY) through BSSS in the state.

Bihar Swasthya Suraksha Samiti (BSSS) intends to invite applications for the appointment of Director(s) post on contractual basis.

Please visit <http://statehealthsocietybihar.org> & <http://health.bih.nic.in> for detailed information regarding job descriptions, emoluments, competency and others for each post. Details of the vacant positions, number of posts, essential qualifications and experiences are given in the table below:

I. VACANCY DETAILS

Post	No. of Vacancy	Essential Educational Qualification and Experience:	Desirable
Director – Operations	1	<p>Essential Qualification: MBA/Postgraduate Diploma in Business Administration/ Two Year Post Graduate Diploma in Management/MBA in Healthcare or Master of Health Administration/ Health insurance or Public Health or similar equivalent PG Degree/ Diploma.</p> <p>Essential Experience: Minimum 10 years of experience in operation and administration of large public or private health sector programmes.</p>	<p>Desirable Qualification: Medical degree from a recognised University/Institution.</p> <p>Desirable Experience: 5 years working experience with Govt. health insurance schemes or managing health insurance or TPA or similar health insurance program</p>
Director- IT & MIS	1	<p>M. Tech in Information Technology/ Computer Science with 10 years of work experience in managing one or more information processing functions (operations, development, etc.).</p> <p>or</p> <p>B. Tech or B.E in Information Technology/Computer Science or full time regular MCA with minimum 15 years of post-qualification experience in managing one or more information processing functions (operations, development, etc.).</p>	<ul style="list-style-type: none">• Additional qualification like MBA- IT, advance diploma or certification in computer programming or infrastructure designing• Design and management of MIS system or Data Base management system in Health related project/ health insurance.

II. AGE:

Maximum 45 Years of age as on 1st August, 2019

III. APPLICATION PROCESS:

The applications for selection to the above posts will be accepted ONLY ONLINE through the website <http://statehealthsocietybihar.org> & <http://health.bih.nic.in>. No other mode of application shall be entertained. Any application received via any other mode will be summarily rejected and no further communication will be entertained. Online application will be opened by 29 Aug 2019 from 11:00 am onward. The last date of submission of online application is 11 Sep 2019 at 5:00 PM.

IV. SELECTION PROCEDURE:

1. Each application received through the online portal will be awarded marks on the basis of their educational qualification and experience. The overall scoring will be done as per matrix given below:

Stages of Selection

Stages	Designation	Stage -1		Stage - 2
Area of Assessment		Educational qualification	Experience	Personal Interview
Marks		Marks -50	Marks-50	Marks-50
Weightage		60 Percent		40 Percent
Methodology	Director - Operations	1. Percentage obtained in Bachelor's degree * 0.2 = Marks obtained out of 20 2. Percentage obtained in Masters/PG degree*0.3 = Marks obtained out of 30	Candidates with essential experience will be awarded 5 marks and 5 marks will be added for every completed year of experience, subject to a maximum of 50 marks. Zero (0) marks will be given for an incomplete year. A year means 12 months (365 days).	Under this, the candidates will be evaluated on their technical, professional and managerial skills by an interview panel of the BSSS
	Director – IT & MIS	Percentage obtained in Essential Qualification (B.Tech./B.E./MCA or M.Tech.) * 0.5 = Marks obtained out of 50		
<i>Candidates who have obtained marks as CGPA will be first converted to percentage using formula (CGPA*9.5)</i>				

2. Candidates will called for the next level of selection process i.e **Personal Interview (PI)** based on Merit of scores obtained in the screening process on the basis of educational qualification and experience mentioned above in the ratio 1:10. The list of shortlisted candidates will be prepared on the basis of merit and the reservation criteria where applicable.
3. Before appearing for the **Personal Interview (PI)**, the Document verification team will check the required documents such as degrees, mark sheet, certifications etc and match it with the online application of the candidate. Candidates need to bring their original documents for verification. *The BSSS reserves the right to disallow any candidate from appearing for the Interview if anomalies are detected during the document verification stage.*
4. The final selection shall be prepared by assigning a weightage of 60% for scores obtained in Educational Qualification and Experience and 40% for the Personal Interview (details available in above matrix).
5. Any vacancy arising out of non-joining by selected candidates in this recruitment process, will be offered to the candidates from the waiting list according to merit. The waiting list will be valid for 1 year from the date of final declaration of the result.

V. DOCUMENTATION AND TESTIMONIAL:

At the time of GD and PI, the shortlisted candidates should bring the online application form along with the originals and self - attested photocopies of the following documents:

- a) Two recent passport size photographs.
- b) Age proof
- c) Online submitted application form
- d) Any one photo identity proof (Aadhar/PAN card/Driving License/Voter ID).
- e) Permanent/Current address proof.
- f) All educational qualifications from 10th till concerned essential and desirable qualification mentioned in job descriptions (mark sheets, degrees and certificates).
- g) Two copies of updated resume
- h) Experience certificates from all previous and current employment
- i) NOC from current employer

**All the candidates need to bring their original certificates and mark sheets for verification at the time of the interview.*

VI. GENERAL INSTRUCTIONS

- 1 All candidates must provide valid mobile numbers and email id, for faster communication about the recruitment process.
- 2 Experience/Age/etc. will be counted as on 1st August, 2019.
- 3 The Interview may spill over to the next day depending upon the number of candidates present on the scheduled day. Therefore, candidates should be prepared to be available for interview on the next day, if necessary.
- 4 Note that mere eligibility does not guarantee a job and BSSS reserves the right to shortlist candidates based on scores of the qualification & experience.
- 5 Candidates are not entitled for any TA/DA for attending GD and interview.
- 6 Under no circumstances can the candidates claim for regularization of the employment.
- 7 The appointment of all above posts are on contractual basis, initially for 11 months which may be extended in 11 month cycles, up to 3 years depending on the candidate's performance and continuance of the programme.
- 8 The candidate should not have been convicted by any Court of Law.
- 9 Canvassing of any kind will lead to disqualification. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
- 10 In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed forthright from the post and any action may be taken as deemed fit by the appointing authority.
- 11 The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
- 12 Incomplete applications in any aspect will be summarily rejected. And no further communication will be entertained.
- 13 CEO, Bihar Swasthya Suraksha Samiti (BSSS) reserves the right for any amendment, cancellation and modification to this advertisement as a whole or in part without assigning any reason or giving notice.


Chief Executive Officer
Bihar Swasthya Suraksha Samiti
