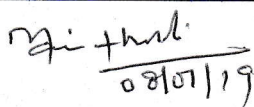
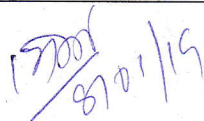


## TERMS OF REFERENCE

	General
Position	<b>Divisional ASHA Coordinator</b>
No. of Post	4 (Four)
Location	Regional Programme Management Unit
Duration of Contract	The recruitment will initially be for a period of eleven months which shall be extendable upto three years subject to following conditions: (A) Performance is found satisfactory after objective review of work performance (B) Sanction of the post in RoP under NHM (C) Availability of fund.  The contract may be further extended beyond three years subject to fulfilment of criteria (a), (b) and (c) mentioned above.
<b>Eligibility Criteria</b>	
<b>Category :</b> UR – 02, UR (F) - 01, EBC (F) - 01	
<b>Maximum Age :</b> UR (Male) – 37 yrs, UR (Female)- 40 yrs, BC/EBC (Male/Female)- 40 yrs, SC/ST (Male/ Female)- 42 yrs as on 1 <sup>st</sup> January, 2019. 10 years relaxation in age will be admissible to differently abled candidates.	
<b><u>Essential :</u></b>	
<b><u>Qualification :</u></b>	
<ul style="list-style-type: none"> <li>• Master's Degree in Social Work/Public Health/Rural Development.</li> </ul>	
<b><u>Desirable :</u></b>	
<b><u>Experience :</u></b>	
<ul style="list-style-type: none"> <li>• At least 3 years post-qualification work experience.</li> </ul>	
<b><u>Desirable :</u></b>	
<ul style="list-style-type: none"> <li>• Familiarity with/having worked in community health worker programmes, or on empowerment of health volunteers or NGO health projects.</li> <li>• Sensitivity to and knowledge and experience of working on issues related to prevention and promotion of health care services involving Government &amp; NGO cooperation.</li> <li>• Experience of having worked as trainer and as organizer/coordinator of training programmes at the district/regional level.</li> <li>• Experience of working for health rights or in a health rights framework or in addressing issues of Women's Health projects.</li> </ul>	
<b><u>Other information/Requirements/Conditions</u></b>	
<b><u>Roles and Responsibilities :</u></b>	
<ul style="list-style-type: none"> <li>• Develop and initiate strategies for appraisal/assessment and documentation of ASHA initiatives and related community processes like VHSND, RKS, Hospital Development Societies and the community monitoring programmes etc.</li> <li>• Develop IEC/BCC strategies and training materials for ASHA and related community processes and training of civil society – PRIs and local bodies and council members.</li> <li>• Develop communication support materials and communication strategies for use in community processes targeting effective implementation of ASHA Scheme.</li> <li>• Assist in monitoring and mentoring of community processes.</li> <li>• Office support and organization of documentation of ASHA Resource centre functioning.</li> <li>• Undertake any such assignments, which may be assigned by the Team Leader, ASHA Resource Centre.</li> </ul>	

  
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**Desirable Skills :**

- Computer proficiency with high level of familiarity with data base management programme and commonly used packages like MS Word, Excel, Power Point etc.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English and Hindi.

**Remuneration:**

Consolidated remuneration of Rs. 27,000/- per month.

**Agreement**

Selected candidate will have to sign a contractual agreement with SHSB/RPMU.

rajiv  
08/01/19

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Rajiv